

Privacy Policy

Introduction

The Centre for Energy, Environment, and People (hereinafter referred to as “CEEP”, “we”, “our”, or “us”) is committed to ensuring the protection and privacy of personal data of all users/stakeholders (hereinafter referred to as “you” or “your”) who visit our website. This Privacy Policy (hereinafter referred to as “Policy”) outlines the manner in which CEEP collects, processes, and stores information of the users who interact with our website. The policy is regularly updated to comply with applicable data protection laws, including but not limited to the General Data Protection Regulation (GDPR) and any other relevant laws where CEEP operates.

Information Collection

User may browse our website without disclosing their identity. However, our systems automatically collect certain technical and analytical data, including but not limited to:

- IP address and domain name;
- Browser type and operating system;
- Geographical location of the visit and referring website(s); and
- Pages visited and duration of the visit.

Personal data is collected when voluntarily provided by the user in the following circumstances, including but not limited to:

- Applying for a job or internship;
- Registering for events or updates;
- Filling out forms available on our website;
- Responding to inquiries or providing feedback;
- Communicating with CEEP via email or social media platforms; and
- Requesting access to datasets available in the Open Access Data section.

In case of data access request, the user may be required to provide personal details, including but not limited to full name, E-mail ID, institution or affiliation, contact number, country of residence, and research details. Since the access to certain datasets may involve sensitive information, CEEP reserves the right to conduct a thorough check before granting access typically within three to five business days.

CEEP does not intentionally collect or process any special categories of data as defined under Article 9 of the GDPR unless explicitly consented to by the user through written agreement, digital consent forms, or other verifiable means, or as required by applicable law. These special categories include data related to race, political opinions, religious beliefs, health, or sexual orientation.

Cookies

The CEEP website utilises cookies which are small text files stored on user's device to enhance browsing experience. The purpose of cookies include but are not limited to:

- Enhancing website navigation;
- Retaining user preferences for improved functionality; and
- Conducting analytical assessments of website engagement.

Users retain the right to modify their browser settings to manage or disable cookies at their discretion.

Information Use

CEEP processes personal data strictly in accordance with applicable data protection laws and only for specific purposes, including but not limited to:

- Managing and processing job applications;
- Handling event registrations, research collaborations, and internship/volunteering requests;
- Complying with legal requirements, including government reporting and regulatory compliance;
- Ensuring legitimacy and collaboration in the Open Access Data section;
- Collaborating with service providers who assist in core website operations (e.g., hosting, content delivery, data storage, security). These partners only use the data for essential services, and
- Undertaking statistical analysis.

Information Storage and Security

CEEP does not sell, rent, or exchange your personal information with any organisation or individual beyond what is authorised by the user or required by law.

User data may be stored in your country or other regions where our service providers operate. We implement security measures to protect your data from unauthorised access, including encryption, firewall protection, and secure data storage.

However, while we take precautions, data transmission over the internet is not entirely secure. CEEP is not responsible for any unauthorised access caused by external breaches beyond our control.

Your Rights

In accordance with the applicable data protection laws, users may exercise the following rights concerning their personal data:

- Right of Access – To request a copy of personal data held by CEEP;

- Right to Rectification – To request correction of inaccurate or incomplete data;
- Right to Erasure – To request deletion of personal data, subject to legal obligations requiring retention;
- Right to Restriction of Processing – To request limited processing under certain conditions;
- Right to Data Portability – To obtain personal data in a structured, machine-readable format; and
- Right to Object – To object to the processing of personal data in specific circumstances.

CEEP may be legally required to disclose personal data where necessary to comply with legal obligations, enforce policies, or protect the rights, safety, and interests of CEEP, users, or the public.

Third-Party Links

The CEEP website may contain links to external websites operated by third parties. CEEP does not assume responsibility for the content, security, or privacy practices of such third-party websites. Users are encouraged to review the privacy policies of any external websites they visit.

Policy Updates

CEEP reserves the right to amend or update this Policy at its sole discretion. Updates will be posted on this webpage, and significant changes may be communicated through official notifications. Users are encouraged to periodically review this Policy to remain informed of their rights and obligations.

Contact Us

You can contact us for feedback, complaints, or enquiries at the following email address: **ceep@ceep.co.in**.

Any personal information and other content that you provide in your communication will be used solely to respond effectively to your enquiry.

This Privacy Policy is effective as of **7th July 2025**.